

Continuing Education

Temple University, Japan Campus (TUJ)

Continuing Education ProgramFall 2022 | Course Schedule

September - December



Welcome to Continuing Education at TUJ!

TUJ Continuing Education is open to anyone wishing to develop skills for personal and professional advancement. Both online and on-campus courses are taught in English and held on evenings and weekends to accommodate the schedules of working individuals. There are three semesters, with courses starting in January (spring), May (summer), and September (fall).

Fall 2022

Application Begins July 1, 2022 Early Bird Discount Deadline July 29, 2022

Information Sessions July 23, 2022 (Japanese | Online)

August 6, 2022 (English | Hybrid)

English Level Check
Application Deadline
Withdrawal Deadline
Semester Begins
Semester Ends
August 6, 2022
August 30, 2022
September 10, 2022
September 13, 2022
September 3, 2022

- Please note that some courses have different start and end dates from the normal schedule.
- Registrations submitted after the deadline will be accepted on a space availability basis.
- Please note that the course schedules are subject to change and are only meant as a guide to classes offered at the time of printing.
- Hybrid: You can join at our Setagaya campus or online from home depending on your preference.
- Students are advised to check our website (https://www.tuj.ac.jp/cont-ed) or call
 our office for the latest and most up-to-date information.

Information Session and English Level Check

Before every semester, we hold information sessions where you can learn about our courses. You can also take a free English Level Check that can help you choose the right courses.

Information Session

Come join our online/on-campus information sessions to learn all about TUJ Continuing Education. You can find out about the courses and consult with our staff.

July 23, 2022 (Japanese | Online) August 6, 2022 (English | Hybrid)

Register to attend at: www.tuj.ac.jp/cont-ed/about/form-info-session

English Level Check

If you are planning on taking the English Language or Focus on Specific Language Skills courses or if you'd like to check your English proficiency before applying for the other courses, we recommend that you take the English Level Check first. It is free, and you will have a chance to learn about the program as well.

August 6, 2022 (On-campus)

Sign up here: www.tuj.ac.jp/cont-ed/about/form-english-placement-tokyo

Application Procedure

TUJ Continuing Education has a new online course catalog and registration site!

1. Find and register for a course

Browse the online catalog of courses and workshops. During the registration period, add courses you want to take to your cart. We accept applications on a first-come, first-served basis. We recommend that you apply as early as possible. Your seat will only be reserved upon confirmation of payment.

https://cont-ed.tuj.ac.jp/search

Confirm the information on your AAI (Application Acknowledgment and Invoice) form

You will receive an AAI form by email within three business days.

3. Pay the entrance fee (first time only) and your tuition

After receiving your AAI form, please submit your payment prior to the designated deadline. We accept credit card (VISA or MasterCard) or bank transfer. Please follow the instruction on the AAI form. Please note that students are responsible for paying any bank charges.

TUJ Bank Account Information

Bank: Mizuho Bank, Azabu Branch (531) Account Number: 8014690 (Futsu) Recipient*: TUJCONTEDUTEMPLE *Recipient's name in Katakana: コンテイテンプル

Starting Your Course

The first day of classes is announced on each course detail page on our website. Room assignments will be posted when you arrive at TUJ on the first day. All on-campus courses are held at the TUJ campus in Sangen-jaya, Setagaya-ku, unless otherwise specified. You will also receive the information by email approximately one week before classes start.

Textbooks

Please purchase your textbooks after you receive the course confirmation. Students should communicate with the bookstore directly for returns, exchanges, or refunds.

Tuition and Fees

Fees vary according to the type of course and the number of class hours. Please consult our course schedules for the fees applicable to specific courses.

One-Time Entrance Fee

There is a one-time entrance fee of ¥10,980 (tax included) for new students. Workshops and seminars do not require payment of the entrance fee. Course code suffixed with a dash and WS is a workshop. (e.g. SWC101-WS)

Textbook Fees

Textbook and/or material fees are separate from the tuition fees. These fees vary by course, but usually range from ¥2,000 to ¥8,000.

Tuition Discount Opportunities

Early-Bird Discount

As a Continuing Education student, you are entitled to a 15% discount for every course you register for and pay for by the Early-Bird discount deadline.

"Friends of TUJ" Discount Program

We offer a special discount program called "Friends of TUJ" to employees at corporations and organizations that register with us. Employees at the corporations and organizations enrolled in this discount program will receive 15% off all tuition and fees for any Continuing Education course or workshop. There is no cost for an organization to register for the discount program.

Temple University Student, Alumni and Parent Discount

As part of our commitment to the lifelong learning of our students, all individuals who are currently enrolled in or have graduated from a TUJ degree program may receive 20% off all tuition and fees for any Continuing Education course or workshop. This offer is also extended to parents of currently enrolled undergraduate students at TUJ.

Refer-A-Friend Campaign

Please refer a friend or colleague who has never taken a course at the Continuing Education program. Each of you will receive a ¥3500 discount on your next Continuing Education course.

Note: The usage of multiple discounts is not allowed, except the refer-a-friend campaign.

テンプル大学ジャパンキャンパス 生涯教育プログラムへようこそ

テンプル大学ジャパンキャンパス (TUJ) 生涯教育プログラムは、幅広い分野において公開講座を提供する、単位取得を目的としないプログラムです。授業は全て英語で、社会人にも受講しやすいよう夜間や週末に行われます。コースは、春学期(1月)、夏学期(5月)、秋学期(9月)の3回開講されます。キャンパスとオンラインにて講座を提供しています。オンライン授業は、どこからでもアクセスができます。コーススケジュールをご覧いただき、キャンパスとオンラインのどちらで提供されているかご確認ください。

2022年秋学期

由込開始日 2022年 7月1日 早期お申し込み割引締め切り日 2022年 7月29日 2022年 7月23日 (日本語・オンライン) プログラム説明会 2022年 8月6日 (英語・ハイブリッド) 英語レベルチェックテスト 2022年 8月6日 申込締め切り 2022年 8月30日 申込キャンセル最終日 2022年 9月10日 学期開始日 2022年 9月13日 学期終了日 2022年 12月3日

- コースによっては、授業開始・終了日が通常と異なる場合があります。詳しくはホームページをご確認ください。
- ・ 締め切りを過ぎてからのお申込みは、定員に空きのある場合にのみ受け付けます。
- · 各コースの残席については電話にてお問い合わせください。
- ハイブリッド: ご希望に応じてキャンパス (世田谷区) での対面・オンライン (Zoom) でご参加いただくことができます。
- コーススケジュール一覧および最新情報は、生涯教育プログラムのウェブサイトでご覧いただけます。(https://www.tuj.ac.jp/jp/cont-ed)

プログラム説明会と英語レベルチェック

各学期の申し込み時期に合わせて、プログラム説明会を実施しています。また、レベルに合ったコース選択ができるよう、無料の英語 レベルチェックも実施していますのでぜひご利用ください。

プログラム説明会

プログラム説明会では、プログラムやコースの説明だけでなく、受講相談なども設けられています。 ズームでのオンライン説明会とキャンパスでの対面による説明会があります。 ぜひご参加ください。 (参加は任意です)

2022年7月23日 (日本語・オンライン) 2022年8月6日 (英語・ハイブリッド)

生涯教育プログラムウェブサイトのオンラインフォームからお申込みください。 www.tuj.ac.jp/jp/cont-ed/about/form-info-session

英語レベルチェック

英語・語学関連コースを受講予定の方には、無料の英語レベルチェックを受けることをお勧め しています。当日はプログラムに関する説明も行います。(参加は任意です)

2022年8月6日 (キャンパスでの対面)

生涯教育プログラムウェブサイトのオンラインフォームからお申込みください。 www.tuj.ac.jp/cont-ed/about/form-english-placement-tokyo

受講申し込み方法

テンプル大学ジャパンキャンパス(TUJ)生涯教育プログラムのオンラインコースカタログとオンライン受講お申込みサイトが新しくなりました!

1. 受講お申込み

オンラインカタログでコース、ワークショップの情報を確認します。受講したいコースをカートに入れます。受講のお申し込み受け付けは、先着順とさせていただきます。また、講座は定員になり次第締め切らせていただきますので、お早めにお申し込みください。受講料お支払いの確認をもって受講の席の確保をさせていただきます。

https://cont-ed.tuj.ac.jp/search

2. 『お申し込み確認書』を受け取る

受講お申込み後、通常3営業日以内にE-mailで『お申し込み確認書 (Application Acknowledgement and Invoice form)』をお送りします。

3. 入学金 (初回のみ) と受料講料を支払う

『お申し込み確認書』に記載されている授業料をご確認の上、クレジットカード (VISAまたはMasterCard) または銀行振り込みにてお支払いください。お振り込みの際は、必ず振込依頼人として受講される方のお名前の前にStudent IDをご入力ください。なお、振込手数料はご自身の負担となります。

支店: みずほ銀行麻布支店(531)

口座番号: 普通口座8014690

受取人(※): TUJCONTEDUグチテンプルキヨウイクサポート ※カタカナの場合は「コンテイテンプル」とご入力ください。

受講開始日

ウェブサイトの各コース詳細ページにて講座の受講開始日をご確認ください。受講生には、 授業初日の1週間前を目安に教室番号をご案内します。受講開始日に指定の教室にお越しく ださい。

テキストについて

テキストの詳細は、オフィスよりご案内いたします。各自、オンラインまたは書店などでお買い求めください。(返品、交換、返金などについは、直接購入先にお問い合わせください。)

受講料と諸費用

受講料はコースによって異なります。コーススケジュール一覧をご参照ください。

入学金(初回のみ)

初めて受講される方のみ、入学金10,980円 (税込) が必要となります。セミナー・ワークショップのみを受講される方は、入学金は不要です。 コース番号の末尾に 「-WS」 があるものがワークショップです。

テキスト・教材費

テキスト・教材費は受講料に含まれておりません。別途ご購入いただく講座もありますので、あらかじめご了承ください。テキスト・教材費にかかる費用は、受講されるコースによって異なりますが、通常2,000円から8,000円程度です。

受講費・入学金 (初回のみ) 割引制度について

早期お申し込み割引

指定の期間内にお申込みとお支払いを完了された場合、受講料が15%割引となります。

「Friends of TUJ」特別割引

「Friends of TUJ」特別割引プログラムに参加いただいた企業、団体・組織に勤務されている方は、コース、ワークショップ、セミナーの受講料と入学金が15%割引となります。ご登録には費用は一切かかりません。

テンプル大学在学生、卒業生ならびに学部生の保護者割引

本校学生の生涯学習に向けた取り組みの一環となる割引制度です。テンプル大学学位取得プログラムの在学生また卒業生は、生涯教育プログラムの全コースならびにワークショップについて、受講料と入学金の20%割引を受けることができます。この割引制度は、テンプル大学に現在在籍している学部生の保護者にも適用されます。

お友達紹介キャンペーン

テンプル大学ジャパンキャンパス生涯教育プログラムのコースをまだ受講したことがない、 お友達やご親戚をご紹介ください。お友達、ご紹介者ともに、生涯教育プログラム受講料から 3.500円の割引が受けられます。

注記: 割引制度の併用はできませんのでご了承ください。

Fall 2022 | Course Schedule

Language Development Courses

English

- General English Courses

Course Title	Course Code	Format	Hours	Days	Times	Sessions	Start Date	End Date	Fee
General English Course - High Beginner	GEC201	Online	40	Tue & Thurs	19:10-21:00	20	9/13/2022	11/22/2022	63999
General English Course - High Beginner	GEC202	On-campus	40	Sat	9:00-12:50	10	9/17/2022	11/19/2022	63999
General English Course - Lower Intermediate	GEC301	Online	40	Tue & Thurs	19:10-21:00	20	9/13/2022	11/22/2022	63999
General English Course - Lower Intermediate	GEC302	On-campus	40	Sat	9:00-12:50	10	9/17/2022	11/19/2022	63999
General English Course - Intermediate	GEC401	Online	40	Tue & Thurs	19:10-21:00	20	9/13/2022	11/22/2022	63999
General English Course - Intermediate	GEC402	On-campus	40	Sat	9:00-12:50	10	9/17/2022	11/19/2022	63999
General English Course - Bridge to High Intermediate	GEC403	On-campus	20	Sat	13:30-15:20	10	9/17/2022	11/19/2022	34999
General English Course - High Intermediate	GEC501	Online	40	Tue & Thurs	19:10-21:00	20	9/13/2022	11/22/2022	63999
General English Course - High Intermediate	GEC502	On-campus	40	Sat	13:30-17:20	10	9/17/2022	11/19/2022	63999
General English Course - Advanced	GEC601	Online	40	Tue & Thurs	19:40-21:30	20	9/13/2022	11/22/2022	63999
General English Course - Advanced	GEC602	On-campus	40	Sat	9:00-12:50	10	9/17/2022	11/19/2022	63999

- Speaking and Listening

Course Title	Course Code	Format	Hours	Days	Times	Sessions	Start Date	End Date	Fee
Introduction to Global Issues	IGI101	Online	20	Tue	19:10-21:00	10	9/13/2022	11/15/2022	49999
Speak Naturally - Speed, Fluency and Rhythm	SPN101	Online	20	Wed	19:10-21:30	8	9/14/2022	11/2/2022	49999
Business English Simulation	BES101-S	On-campus	20	Sat	9:00-10:50	10	9/17/2022	11/19/2022	49999
Public Speaking for Professionals	PSP101	On-campus	20	Sat	11:00-13:20	8	9/17/2022	11/5/2022	49999
Issues, Ideas and Opinions	IIO101-S	On-campus	20	Sat	12:00-13:50	10	9/17/2022	11/19/2022	49999
Listening to and Discussing News	LDN101	On-campus	20	Sat	13:00-14:50	10	9/17/2022	11/19/2022	49999
Music Appreciation	MAP101	On-campus	10	Sat	15:30-17:20	5	9/17/2022	10/15/2022	24999
Pronunciation / Rapid Listening Skills	PRL101	Online	20	Sat	15:30-17:20	10	9/17/2022	11/26/2022	49999
Intonation: Learn the Music of the Language	LML101	On-campus	10	Sat	15:30-17:20	5	10/22/2022	11/19/2022	24999
English for Tourism and Hospitality (Workshop)	ETH101-WS	On-campus	6	Sat	10:00-16:30	1	11/26/2022	11/26/2022	17999

- Reading and Writing

Course Title	Course Code	Format	Hours	Days	Times	Sessions	Start Date	End Date	Fee
Creative Writing: Telling the Story	ICW102	On-campus	20	Fri	19:10-21:00	10	9/16/2022	11/25/2022	51999
English Writing for General Purposes	GEW101	On-campus	20	Sat	9:00-10:50	10	9/17/2022	11/19/2022	51999
Business Report and Technical Writing	BWT202	Online	20	Sat	13:30-15:20	10	9/17/2022	11/19/2022	51999

- Test Preparation

Course Title	Course Code	Format	Hours	Days	Times	Sessions	Start Date	End Date	Fee
Writing for Standardized Tests	WST101	Online	20	Tue	19:10-21:30	8	9/13/2022	11/1/2022	51999
Basic English Grammar	GRA101	On-campus	20	Wed	19:10-21:00	10	9/14/2022	11/16/2022	49999
IELTS Preparation Course	IELT-1	On-campus	20	Sat	9:00-11:20	8	9/17/2022	11/5/2022	49999
TOEFL iBT Prep Course - iBT80	TOEFL-80	Online	20	Sat	13:30-15:50	8	9/17/2022	11/5/2022	49999

Japanese

Course Title	Course Code	Format	Hours	Days	Times	Sessions	Start Date	End Date	Fee
Preparation For The Nihongo Nouryoku Shiken/JLPT N2	JSL205	Online	20	Wed	19:10-21:00	10	9/14/2022	11/16/2022	43999
Lower Intermediate Japanese Language Course	JSL201	Online	25	Sat	12:00-14:20	10	9/17/2022	11/19/2022	54999
Intermediate Reading and Speaking	JSL217	Online	20	Sat	15:00-16:50	10	9/17/2022	11/19/2022	43999

Professional Development Courses

Accounting, Investment and Finance

Course Title	Course Code	Format	Hours	Days	Times	Sessions	Start Date	End Date	Fee
Financial Accounting INTENSIVE - Introductory	BFA102	Hybrid	30	Sat	9:00-11:50	10	9/17/2022	11/19/2022	89999
Corporate Finance	CFI101	On-campus	20	Sat	15:30-17:50	8	9/17/2022	11/5/2022	59999
Personal Financial Management	FOI104	Online	10	Sat	9:00-10:50	5	10/22/2022	11/19/2022	24999
Introduction to Day Trading (Workshop)	FOI103-WS	On-campus	6	Sat	10:00-16:30	1	11/26/2022	11/26/2022	17999

Data Analytics and Programming

Course Title	Course Code	Format	Hours	Days	Times	Sessions	Start Date	End Date	Fee
Python and R Al Intermediate	PYR102	On-campus	20	Sat	11:00-12:50	10	9/17/2022	11/19/2022	59999
Basic Statistics	DTA102	Hybrid	20	Sat	13:30-15:20	10	9/17/2022	11/19/2022	59999
AWS Cloud Foundations	AWS101	On-demand	20	*	*	*	*	*	59999
AWS Cloud Developing	AWS201	On-demand	20	*	*	*	*	*	59999
AWS Cloud Architecting	AWS202	On-demand	20	*	*	*	*	*	59999
AWS Cloud Operations	AWS203	On-demand	20	*	*	*	*	*	59999

Design

Web D	esign: Introductory	WPD101	On-campus	20	Sat	15:00-17:20	8	9/17/2022	11/5/2022	59999
	Course Title	Course Code	Format	Hours	Days	Times	Sessions	Start Date	End Date	Fee
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* On-demand: Fully online self-paced asynchronous courses, which must be completed within 3 months.

Education

Effective Language Teaching	TEJL-1	On-campus	40	Sat	14:30-17:50	40	9/17/2022	12/3/2022	89999
Course Title	Course Code	Format	Hours	Davs	Times	Sessions	Start Date	End Date	Fee

General Business and Management

Course Title	Course Code	Format	Hours	Days	Times	Sessions	Start Date	End Date	Fee
Product Management	BUS202	Hybrid	20	Wed	19:10-21:00	10	9/14/2022	11/16/2022	59999
Business Negotiation	NEG101	On-campus	20	Sat	11:00-12:50	10	9/17/2022	11/19/2022	59999
Problem Solving for Managers	BUS302	On-campus	20	Sat	15:30-17:20	10	9/17/2022	11/19/2022	59999
Preview MBA series: MBA in 10 Days	MBA200	On-campus	20	Sat	13:30-15:20	10	9/17/2022	11/19/2022	59999
All About Business Plans and Business Planning (Workshop)	BPL101-WS	On-campus	6	Sat	10:00-16:30	1	11/26/2022	11/26/2022	17999
Foreign Customer Service and Omotenashi: What's the Difference? (Workshop)	FCS101-WS	On-campus	6	Sat	10:00-16:30	1	11/26/2022	11/26/2022	17999

Human Resources Management

Course Title	Course Code	Format	Hours	Days	Times	Sessions	Start Date	End Date	Fee
Conflict Resolution and Transformation	CRT101	Online	20	Wed	19:10-21:30	8	9/14/2022	11/2/2022	59999
Organizational Behavior	EOB101	Hybrid	20	Thurs	19:10-21:00	10	9/15/2022	11/24/2022	59999
Coaching Skills for Managers, Team Leaders, and Self (Workshop)	COA101-WS	Online	6	Sat	14:30-21:00	1	11/26/2022	11/26/2022	17999

Legal Studies

Course Title	Course Code	Format	Hours	Days	Times	Sessions	Start Date	End Date	Fee
Introduction to American Law	IAL101	Hybrid	20	Tue	19:10-21:00	10	9/13/2022	11/15/2022	59999
Legal Translation Skills	LTS101	Online	20	Sat	9:00-10:50	10	9/17/2022	11/19/2022	59999
Legal Writing	LLW101	Hybrid	20	Sat	12:30-14:20	10	9/17/2022	11/19/2022	59999

Marketing and Communications

Course Title	Course Code	Format	Hours	Days	Times	Sessions	Start Date	End Date	Fee
Digital Marketing Strategies	SMS101	Online	20	Thurs	19:10-21:00	10	9/15/2022	11/24/2022	59999
PR and Media Relations	MER101	On-campus	20	Sat	11:30-13:20	10	9/17/2022	11/19/2022	59999

Project Management

Course Title	Course Code	Format	Hours	Days	Times	Sessions	Start Date	End Date	Fee
Introduction to Project Management	BPM101	Online	23	Sat	11:10-13:20	10	9/17/2022	11/19/2022	68999
Agile Project Management	BPM102	Online	20	Sat	14:30-16:20	10	9/17/2022	11/19/2022	59999

Psychology and Social Sciences (Cross-listed in Personal Interest)

Course Title	Course Code	Format	Hours	Days	Times	Sessions	Start Date	End Date	Fee	L
Gender And Social Development	GEN101	Online	10	Tue	19:10-21:00	5	9/13/2022	10/11/2022	24999	
The Psychology of Judgment and Decision-Making (Workshop)	PJD101-WS	On-campus	6	Sat	10:00-16:30	1	12/3/2022	12/3/2022	17999	_

Translation and Interpretation

Course Title	Course Code	Format	Hours	Days	Times	Sessions	Start Date	End Date	Fee
News And Media Translation	MTS101	Online	20	Tue	19:10-21:30	8	9/13/2022	11/1/2022	59999
Translation Skills	JSL401	Online	20	Thurs	19:10-21:30	8	9/15/2022	11/10/2022	59999
Intermediate Interpreting	BIS201	Online	20	Sat	13:30-15:20	10	9/17/2022	11/19/2022	59999
Interpretation for Business Purposes	IBP101-S	Online	20	Sat	15:30-17:20	10	9/17/2022	11/19/2022	59999
Business Translation Skills	BTS101-002	Online	10	Sat	9:00-10:50	5	10/22/2022	11/19/2022	29999

Personal Interest Courses

Course Code	Format	Hours	Days	Times	Sessions	Start Date	End Date	Fee
IID102	On-campus	20	Wed	19:10-21:00	10	9/21/2022	11/30/2022	45999
DAN101	On-campus	20	Sat	10:00-11:50	10	9/17/2022	11/19/2022	45999
WJA101	On-campus	20	Sat	10:00-12:20	8	9/17/2022	11/5/2022	45999
AHT101	Online	20	Sat	11:00-12:50	10	9/17/2022	11/19/2022	45999
IJV101	Online	20	Sat	13:30-15:20	10	9/17/2022	11/19/2022	45999
ACT101	On-campus	20	Sat	13:30-15:20	10	9/17/2022	11/19/2022	45999
SAK101	On-campus	10	Thurs	19:10-21:00	5	10/20/2022	11/24/2022	22999
BER101-WS	On-campus	6	Sat	10:00-16:30	1	11/26/2022	11/26/2022	17999
PSY104-WS	On-campus	6	Sat	10:00-16:30	1	11/26/2022	11/26/2022	17999
	IID102 DAN101 WJA101 AHT101 IJV101 ACT101 SAK101 BER101-WS	IID102 On-campus DAN101 On-campus WJA101 On-campus AHT101 Online IJV101 Online ACT101 On-campus SAK101 On-campus BER101-WS On-campus	IID102 On-campus 20 DAN101 On-campus 20 WJA101 On-campus 20 AHT101 Online 20 IJV101 Online 20 ACT101 On-campus 20 SAK101 On-campus 10 BER101-WS On-campus 6	IID102 On-campus 20 Wed DAN101 On-campus 20 Sat WJA101 On-campus 20 Sat AHT101 Online 20 Sat IJV101 Online 20 Sat ACT101 On-campus 20 Sat SAK101 On-campus 10 Thurs BER101-WS On-campus 6 Sat	IID102 On-campus 20 Wed 19:10-21:00 DAN101 On-campus 20 Sat 10:00-11:50 WJA101 On-campus 20 Sat 10:00-12:20 AHT101 Online 20 Sat 11:00-12:50 IJV101 Online 20 Sat 13:30-15:20 ACT101 On-campus 20 Sat 13:30-15:20 SAK101 On-campus 10 Thurs 19:10-21:00 BER101-WS On-campus 6 Sat 10:00-16:30	IID102 On-campus 20 Wed 19:10-21:00 10 DAN101 On-campus 20 Sat 10:00-11:50 10 WJA101 On-campus 20 Sat 10:00-12:20 8 AHT101 Online 20 Sat 11:00-12:50 10 IJV101 Online 20 Sat 13:30-15:20 10 ACT101 On-campus 20 Sat 13:30-15:20 10 SAK101 On-campus 10 Thurs 19:10-21:00 5 BER101-WS On-campus 6 Sat 10:00-16:30 1	IID102 On-campus 20 Wed 19:10-21:00 10 9/21/2022 DAN101 On-campus 20 Sat 10:00-11:50 10 9/17/2022 WJA101 On-campus 20 Sat 10:00-12:20 8 9/17/2022 AHT101 Online 20 Sat 11:00-12:50 10 9/17/2022 IJV101 Online 20 Sat 13:30-15:20 10 9/17/2022 ACT101 On-campus 20 Sat 13:30-15:20 10 9/17/2022 SAK101 On-campus 10 Thurs 19:10-21:00 5 10/20/2022 BER101-WS On-campus 6 Sat 10:00-16:30 1 11/26/2022	IID102 On-campus 20 Wed 19:10-21:00 10 9/21/2022 11/30/2022 DAN101 On-campus 20 Sat 10:00-11:50 10 9/17/2022 11/19/2022 WJA101 On-campus 20 Sat 10:00-12:20 8 9/17/2022 11/5/2022 AHT101 Online 20 Sat 11:00-12:50 10 9/17/2022 11/19/2022 IJV101 Online 20 Sat 13:30-15:20 10 9/17/2022 11/19/2022 ACT101 On-campus 20 Sat 13:30-15:20 10 9/17/2022 11/19/2022 SAK101 On-campus 10 Thurs 19:10-21:00 5 10/20/2022 11/24/2022 BER101-WS On-campus 6 Sat 10:00-16:30 1 11/26/2022 11/26/2022

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Certificate Programs

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Certificates are earned by successfully completing a set of core and elective courses. Typically, certificates require between 6 and 12 Continuing Education Units (CEUs), and can be completed with 3 to 6 semesters (1-2 years). One CEU is earned for every 10 hours of classroom instruction and satisfactory coursework.

Information regarding the number of CEUs required to complete a certificate may be found on our website: www.tuj.ac.jp/cont-ed/certificate

- Accounting and Finance | 11 CEUs
- Basic Interpretation Skills | 11 CEUs*
- Basic Translation Skills | 10 CEUs*
- Human Resources Management | 12 CEUs
- Interior Design | 6 CEUs
- International Business Communication | 12 CEUs
- International Business Management | 12 CEUs

- Leadership Skills | 10 CEUs
- Legal Assistant Studies | 10 CEUs
- Marketing and Communications | 10.6 CEUs
- Management Fundamentals | 12 CEUs
- Project Management | 5.8 CEUs*
- Teaching English to Japanese Learners | 12.6 CEUs

Note: We're currently in the process of reformatting our Certificate programs. During this process, we are unfortunately unable to accept new applications. However, students who are already enrolled in a Certificate program will be able to continue through until completion.

^{*} Certificates can be earned entirely online.

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Contact Information | 連絡先

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Hours | 受付時間

Tuesday to Friday: 11:30 to 19:00

Saturdays: 8:30 to 15:00

(Closed on Mondays, Sundays, and Japanese Holidays)

火曜日 - 金曜日:11:30 - 19:00

土曜日:8:30 - 15:00 (月・日・祝日休み)