

UNDERGRADUATE REQUEST for PROGRAM CHANGE (COP Request)

Declare/Drop Major, Minor, Certificate, Change Campus, or Change Graduation Date

Please note that you may be required to attend an advising session before final approval is granted. Changes requested prior to the end of drop/add will be effective for that semester. Changes requested after the end of drop/add will be processed for the following semester. Changes may be subject to a change in tuition.

**For General Program major, due to its program nature you cannot declare a minor or a certificate.*

STUDENT INFORMATION

TU ID: _____	Name: _____
TU E-Mail: _____	Date: _____
Phone: _____	GPA: _____

CHANGE REQUEST INFORMATION

CURRENT STATUS		REQUESTED CHANGE
PRIMARY MAJOR/PROGRAM & CONCENTRATION		
COLLEGE: _____	___ DROP	COLLEGE: _____ ___ ADD
CAMPUS: _____	___ DROP	CAMPUS: _____ ___ ADD
PRIMARY MAJOR: _____	___ DROP	PRIMARY MAJOR: _____ ___ ADD
CONCENTRATION 1: _____	___ DROP	CONCENTRATION 1: _____ ___ ADD
CONCENTRATION 2: _____	___ DROP	CONCENTRATION 2: _____ ___ ADD
SECONDARY MAJOR/PROGRAM & CONCENTRATION		
COLLEGE: _____	___ DROP	COLLEGE: _____ ___ ADD
SECONDARY MAJOR: _____	___ DROP	SECONDARY MAJOR: _____ ___ ADD
CONCENTRATION 1: _____	___ DROP	CONCENTRATION 1: _____ ___ ADD
CONCENTRATION 2: _____	___ DROP	CONCENTRATION 2: _____ ___ ADD
PRIMARY & SECONDARY MINORS		
PRIMARY MINOR: _____	___ DROP	COLLEGE: PRIMARY MINOR: _____ ___ ADD
SECONDARY MINOR: _____	___ DROP	COLLEGE: SECONDARY MINOR: _____ ___ ADD
CERTIFICATE		
PRIMARY CERT: _____	___ DROP	PRIMARY CERT: _____ ___ ADD
SECONDARY CERT: _____	___ DROP	SECONDARY CERT: _____ ___ ADD
GRADUATION DATE		
CURRENT GRADUATION DATE: _____		NEW GRADUATION DATE: _____
Are you graduating in the current term? Yes No		

STUDENT SIGNATURE: _____ DATE: _____

ADVISOR SIGNATURE: _____ DATE: _____

Catalog Term: _____
 Workflow Sent: _____
 Change Completed: _____