

TUJ Housing Policy

Temple University, Japan Campus requires visa-sponsored students in their first semester in Japan to stay in TUJ-arranged dormitories, [unless a student seeks and TUJ agrees to an exception](#). Accordingly, TUJ has reserved a Dorm room for you.

The below cancellation policies and rules apply to your Dorm reservation.

Cancellation

You are responsible for all costs for housing. The [housing fee](#) must be [paid in advance](#).

If you decide not to come for the semester or to withdraw from TUJ during the semester, you are responsible both for cancelling your housing reservation and for withdrawing during your semester of stay in a Dorm.

1. If you decide to cancel your admissions or defer your enrollment, you may cancel your dorm reservation by written notice to the Office of Student Services and Engagement no later than **four weeks before the first day of the official arrival dates for your semester of stay at the dorm**. If the notification of your cancellation is received prior to four weeks before the first day of the official arrival dates, your housing fee will be refunded in full. If your cancellation is received between four weeks and two weeks before the first day of the official arrival dates, **a cancellation fee in the amount of 100,000 yen will be applied and the remaining housing fee will be refunded after subtraction of the cancellation fee**. From two weeks prior to the first official arrival date, no portion of the housing fee is refundable.

2. If before [the date to drop registered courses](#) you provide written notice that you will defer your admission **to the next semester**, your housing payment is not refundable but we will provide an 80% discount on the housing fee for the following semester.

3. If you withdraw from TUJ during the semester of residency at the dorm, your housing payment is not refundable.

In any of the above cases, if you moved into the Dorm you will have **2 weeks to exit the Dorm from the date your admission cancellation/withdrawal is submitted**. Since you are a visa-sponsored student, you will also need to follow Japanese Immigration procedures to promptly exit Japan.

Dorm Rules

Outlined below are the major rules for all Dorm facilities that TUJ uses. This is **not** an exhaustive list of Dorm rules; and additional rules will be provided in the Dorm course within TUportal's Canvas application and in your Dorm orientation after check-in. TUJ uses Dorms that are operated by outside companies who may have additional rules. You are expected to follow TUJ's rules should one of their rules contradict those of TUJ.

1. Students are personally responsible for any and all damaged or missing items at the Dorm. If unpaid within the time specified, a financial hold will be placed on your records – this would prevent future registration, transfer of credits, graduation, and the issuance of official University documents. TUJ reserves the right to take disciplinary or legal measures for any damage.

2. Students in TUJ-arranged housing must abide by [Temple University's Student Conduct Code](#) and TUJ's Dorm manual. Violations may result in the student being expelled from the Dorm. No refunds are given in case of expulsion.

3. Students must abide by the following rules: 1) respect quiet hours, 2) abstain from smoking in their room, 3) no outside guests allowed in a student's room, 4) no overnight guests are allowed, 5) no pets are allowed, and 6) no alcohol is allowed in or around TUJ housing up to 500 yards of the facility. The Dorm manual contains the details on these rules as well as additional rules that you will have to follow. A copy of the Dorm manual will be distributed on arrival and can be viewed in your dorm Canvas course prior to your arrival.

4. To ensure that all students can live safely and comfortably in TUJ Dorms, and given the problems associated with alcohol use and drug possession in Japan, TUJ Dorm Managers may conduct periodic room inspections during the course of the semester. The TUJ Dorm manager is permitted to enter your room to conduct an inspection even if you are not present.